



NESS 2018 Annual Meeting Shipping Instructions

The Westin Portland Harborview
ATTN: NESS Expo, Morgan Lucier
157 High Street
Portland, ME 04101

Shipments will be accepted three (3) business days prior to the event, or September 18, 2018. All packages must be properly sealed and labeled for outgoing. The Hotel does not have an onsite/in house shipping company (i.e. FedEx) so exhibitors must bring return labels.

If shipments are more than 50 lbs, come on a pallet, or exceed 35" wide x 52" deep, please call the hotel at 207-517-8841 for Convention Service Manager Morgan Lucier.

ADDRESS LABEL:

The Westin Portland Harborview
ATTN: NESS 18 Annual Meeting, Morgan Lucier
157 High Street
Portland, ME 04101

Company name & onsite contact: _____

Cell: _____

Table Number: _____